



RESOLUTION #26-03-028

**A RESOLUTION APPROVING A POLICY FOR BETHEL TOWNSHIP TO INCUR DEBT, PAYMENT OF MONIES,
AND DIRECT DEPOSIT BY ELECTRONIC TRANSFER OF FUNDS**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 10th day of March, 2026 with the following Trustees being present: Kama Dick, Julie Reese, and Josh Wilkerson.

Trustee WILKERSON moved for the adoption of the following resolution:

WHEREAS, the Board of Trustees, Bethel Township, Miami County desires to be fiscally responsible, prudent, and conservative when spending taxpayer funds; **AND**

WHEREAS, Section [507.11](#) of the Ohio Revised Code authorizes the Board of Trustees of Bethel Township, Miami County to establish the conditions under which the township officers and employees may incur debt; **AND**

WHEREAS, pursuant to Ohio Revised Code Section [9.37](#), a Board of Township Trustees may authorize the payment of lawful obligations of the Township by direct deposit of funds by electronic transfer. **THEREFORE**

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County authorizes the incurring of debt, payment of monies, and direct deposit by electronic transfer as follows:

SECTION 1. The Township Administrator is authorized to incur obligations of five thousand dollars (\$5,000.00) or less on behalf of the Township; **AND**

SECTION 2. The Fiscal Officer is authorized to incur obligations of five thousand dollars (\$5,000.00) or less on behalf of the Township for salaries, insurance, taxes, utilities, and other recurring obligations necessary to the basic functioning of the Township buildings; **AND**

SECTION 3. The Board of Trustees may authorize another Township Officer or Employee to incur obligations of five thousand dollars (\$5,000.00) or less by a formal resolution of the Board of Township Trustees; **AND**

SECTION 4. The obligations of five thousand dollars (\$5,000.00) or less incurred on behalf of the township by a township officer or employee shall be subsequently approved by the adoption of a formal resolution of the Board of Township Trustees; **AND**

SECTION 5. Obligations exceeding five thousand dollars (\$5,000.00) shall require approval by a formal resolution of the Board of Township Trustees prior to payment of any monies or disbursement of any funds; **AND**

SECTION 6. No money belonging to the township shall be paid out, except upon an order signed by at least two of the township trustees, and countersigned by the township fiscal officer; **AND**

SECTION 7. The Board of Trustees authorizes the payment of lawful obligations of the Township by direct deposit of funds by electronic transfer in accordance with [§9.37](#) of the Ohio Revised Code; **AND**

SECTION 8. Township Officers and Employees must complete and sign an ACH Authorization Form in order to participate in Direct Deposit to meet the Ohio Revised Code [§9.37](#) requirement that a payee provide a written authorization designating a financial institution and an account number to which the payment is to be credited.

Trustee DICK seconded the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	<u>YES</u>	<u>Kama Dick</u>
	Trustee Julie Reese	<u>YES</u>	<u>Julie Reese</u>
	Trustee Josh Wilkerson	<u>YES</u>	<u>Josh Wilkerson</u>

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio